

CAP PCA CHECKLIST

1. BASIC INFORMATION

- a. Name of Project/Location: _____
- b. Authority: ___ Section 14 ___ Section 103
 ___ Section 107 ___ Section 111
 ___ Section 205 ___ Section 208
- c. Non-Federal Sponsor(s): _____
- d. Scheduled date for PCA execution: _____
- e. Scheduled Advertisement Date: _____
- f. Scheduled Award Date: _____
- g. Scheduled Project Completion Date: _____

2. PROJECT DOCUMENTS

- a. Title/Date/Approving Authority of Project Report Supporting PCA: _____
- b. Project Management Plan Approval Date: _____
- c. Estimated Implementation Cost: \$ _____
- d. Date Cost Estimate Prepared and Price Level: _____
- e. Date of Latest Economic Analysis: _____
- f. Current Economics: BCR _____ @ _____ % FY _____

3. PROJECT SPECIFIC: ANSWER QUESTIONS ADDRESSING SPECIFIC AUTHORITY FOR PROJECT

- a. Section 103
 Is a separable recreation feature included in the project? ___ Yes ___ No
- b. Section 107
 Is material from the navigation channel being placed on a beach? ___ Yes ___ No
 If Yes, is disposal on the beach the least cost alternative? ___ Yes ___ No
 If No, does the PCA reflect 50/50 cost sharing of the additional cost for disposal?
 ___ Yes ___ No If No, explain.
- c. Section 111
 If the Federal share of the implementation costs, including periodic nourishment, exceed \$2,000,000, has specific Congressional authority been received to proceed with the project? ___ Yes ___ No ___ N/A
- d. Section 205
 Is a separable recreation feature included in the project? ___ Yes ___ No
- e. Section 208
 Is a separable recreation feature included in the project? ___ Yes ___ No

Date:

Division/District: POD/POA

5. FUNDING HISTORY

| Allocations to Date | | |
|-------------------------|---------|-------------|
| | Federal | Non-Federal |
| Feasibility | | |
| Etc. | | |
| Remaining Requirements: | | |
| Plans & Specifications | | |
| Construction | | |
| Etc. | | |
| Total Allocations | | |

6. COST SHARING SUMMARY

| Purpose (s) | Non-Fed Cash | Non-Fed LERRD | Total Non-Fed Share | Federal Share | Total Implementation Cost |
|-------------|--------------|---------------|---------------------|---------------|---------------------------|
| | | | | | |
| | | | | | |
| Total | | | | | |

- Annual Non-Fed OMRR&R Costs As Applicable: _____
- Source of Non-Federal Funds: _____
- Source, Amount, & Date of Authorization From Granting Agency for Other Agent
- Funds (Attach Authorizing Letter): _____
- Status of Sponsor Obtaining Funds: _____

7. SPECIAL CONDITIONS

- Sub-agreement Required for Sponsor to Perform: ___Yes ___ No Describe the sub-agreement and how it relates to the Sponsor's requirements under the PCA: _____
- As Applicable, Describe the Allocation of Costs Among the Multiple Sponsors: _____
- As Applicable Describe Special Cost Sharing IAW Section 1156, Public Law 99-662.
- List and Provide Cost Estimates For Betterments to be Funded by the Sponsor: _____

8. REVIEW BY NON-FEDERAL SPONSOR AND ITS COUNSEL

- Does the non-Federal sponsor concur in the PCA as submitted? ___Yes ___ No
- Has PCA as submitted, including the Certificate of Authority, been reviewed by the non-Federal sponsor's counsel? ___ Yes ___ No

9. CERTIFICATION FOR DELEGATED PCAS**a. Project Plan**

Has the Project Report (Item IIa) been approved by the Director of Civil Works or other official to which authority has been delegated? ___ Yes ___ No

If there were conditions associated with the approval, have they been resolved with the organizational level attaching the conditions? ___ Yes ___ No ___ N/A

If the project to be described in the PCA deviates from the approved project document plan, was it approved by the approving authority? ___ Yes ___ No ___ N/A

b. Funding

If funds were added by Congress, has guidance been furnished by HQUSACE regarding the scope of the project to be built and any limiting language to be included in the PCA?

___ Yes ___ No ___ N/A

Does the proposal comply with HQUSACE Congressional add guidance?

___ Yes ___ No ___ N/A

c. Authority

Is authority adequate to complete the project as proposed? ___ Yes ___ No

d. Environmental Compliance

Have all applicable environmental requirements been met and clearances received?

___ Yes ___ No

Show actual or scheduled completion dates for environmental compliance.

Dates of Environmental Compliance:

| Environmental Action | Date |
|---|------|
| FONSI Signed | |
| EIS Filed | |
| ROD Signed | |
| ESA Section 7 Concluded | |
| CZM Consistency Determination | |
| 401 Water Quality Certification or 404(r) | |
| 404(b)(1) | |
| Section 103 MPRSA Evaluation | |
| Section 106 NHPA (SHPO and/or ACHP) | |
| USFWS Coordination Report | |
| Clean Air Act | |

Date:

Division/District: POD/POA

Have the costs of compliance with the above clearances been adequately defined and included in the project cost estimate to ensure the sponsor is not required to provide unexpected funds? ____ Yes ____ No

e. Financing Plan

Has the Project Manager certified that the sponsor has the funds to share in the project costs as required by the PCA? ____ Yes ____ No

f. PCA

Is the PCA in accordance with the model PCA for this type project? ____ Yes ____ No

g. District Counsel Review of PCA

Has the District Counsel reviewed and approved the draft PCA for legal sufficiency?
____ Yes (Certification attached) ____ No

10. PCA NOT DELEGATED FOR APPROVAL: PCA MUST BE SUBMITTED TO HQUSACE FOR ASA(CW) APPROVAL WHEN THERE ARE DEVIATIONS FROM THE MODEL PCA OR THE FOLLOWING APPLY

- a. If the PCA includes any deviation from the approved Project Report, describe them and the reasons why.
- b. If there are issues/controversies that must be resolved to enable the PCA to be signed, describe how and when they will be resolved.
- c. If the project is a Congressional add and the PCA covers more than the limit of Federal appropriations, describe why and how this can be recommended.

11. AUTHENTICATION

Project Manager

Date: _____

DDE (PM)

Date: _____

District Commander

Date: _____